



**MEMO: GSB-0620-5-COVID-19**

**FOR: ALL GRADUATE SCHOOL OF BUSINESS STUDENTS (MBA AND DBA)**

**DATED: JUNE 12, 2020**

**RE: ADJUSTED SUMMER 2020 FEES SCHEDULE DURING COVID-19 PANDEMIC SITUATION TO REFLECT PURELY ONLINE DELIVERY MODE**

Dear Graduate School Students,

The current School fees mechanism was set for Summer 2020 with the assumption that there will be face-to-face classes with social distancing and other precautionary measures in place. However, President Rodrigo Duterte on May 25, expressed that he would not allow a face to face classes until the vaccine is available. Further, the CHED in its COVID ADVISORY No. 7 issued on 24 May 2020, under A. On HEI Operations and Work Arrangements 1.d stated that *“The opening of classes for AY 2020-2021 shall be based on the HEI’s delivery mode, subject to compliance with minimum health standards and the situation on the ground:*

- i. HEIs using full online education can open any time after May 31, 2020;*
- ii. HEIs using flexible learning can open anytime in August 2020;*
- iii. HEIs using significant face-to-face or in person mode can open no earlier than 01 September 2020”*

In this regard as per **CHED COVID ADVISORY No. 7**, The Graduate School of Business (GSB) of the Philippine School of Business Administration-Manila (PSBA-Manila) is offering Summer 2020 using full online education.

In these developments, the GSB will practice an adjustment on scheduled of fees that is **20% COVID-19 Discount** in the total existing fees of MBA and DBA programs in this Summer 2020 to reflect purely online delivery mode. It means, only fees that pertains to, Information & Communication Technology (ICT) infrastructure sustainability and student wellness are retained in the total fees of Summer 2020.

To help our students who are financially affected by the lockdown, the GSB will also offer payment of Summer 2020 fees on installment basis, i.e. 50% upon enrollment and 50% at the end of the summer semester. Further, the students who will pay the previous balance will be allowed to pay 25% down payment of the total assessed fees for the Summer 2020.

We are looking for your wellness in this new normal, and we believe that it can not be achieved without mutual trust and your support.

For your information and proper guidance.

Thank you and Stay Safe.

Kind Regards,

Recommending Approval:  
**(Sgd) TABASSAM RAZA, DBA, Ph.D.**  
Associate Dean, GSB and Director, DRM Unit

Approved:  
**(Sgd) DR. JOSE F. PERALTA**  
President/Dean GSB