



Office of the President

I. Subject:

Revised Standard Honorarium for Thesis Advisor and Oral Defense Panel Members.

II. Policy:

1. Effective First Semester 2017-2018, the following honoraria shall be remitted by MBA candidates to the School prior to the thesis final oral defense.

Description	Amount in Pesos
a. Adviser's honorarium	8,000.00
b. Honorarium for the three (3) Members of Pre-oral panel at Php 1,500.00 per Member.	4,500.00*
c. Honorarium for two (2) Members of the Final Oral Defense at Php 1,500.00 per Member and Php 1,750.00 for the third (3 rd) Member as Chair.	4,750.00
d. Honorarium for one (1) Reader at Php 1,750.00.	1,750.00
Total	Php 19,000.00
To be paid by the School	4,500.00
To be paid by the candidate	14,500.00

2. The School shall handle the payment to the parties indicated above.
3. In case of MBA in DRM, in addition to the Adviser, a Specialist Adviser will need to be appointed and honorarium equal to the Adviser's honorarium (Php 5,000.00) shall be paid by the school.

III. Procedure:

1. Pre-Oral Defense

Follow the updated Guidelines for Thesis and Dissertation Writing (For implementation, effective First Semester, 2015-2016). Previous issuance of any Guidelines for Thesis and Dissertation Writing which are inconsistent with Updated Guidelines for Thesis and Dissertation Writing (For implementation, effective First Semester, 2010-2011) is hereby superseded.

2. Final Oral Defense

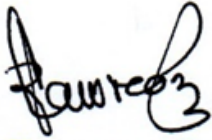
- a. Follow the Updated Guidelines for Thesis and Dissertation Writing (For implementation, effective First Semester, 2015-2016). Previous issuance of any Guidelines for Thesis and Dissertation Writing which are inconsistent with Updated Guidelines for Thesis and Dissertation Writing (For implementation, effective First Semester, 2010-2011) is hereby superseded.

- b. The Student-Candidate shall present to the Dean/Associate Dean the original receipt for the Php 14,500.00 (Policy 1a, 1c, and 1d above) prior to the schedule of the final oral defense.

3. Appointment of the Statistician

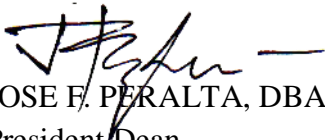
The MBA Student-Candidate may choose his/her statistician whose honoraria is a private arrangement not covered by this policy. Further, any additional professional fee/honorarium to the adviser and the reader is also a private arrangement not covered by this policy.

For Implementation, Second Semester, 2017-2018.



TABASSAM RAZA, DBA, P.E.
Associate Dean
Manila

APPROVED:



JOSE F. PERALTA, DBA, CPA
President/Dean

* To be paid by the School.