

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Major in: Human Resource Development Management

FIRST YEAR - FIRST SEMESTER					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
Eco 1	Intro. To Economics w/ Land Reform & Tax.	3	54	-	None
Eng 1	Communication Skills, Part 1	3	54	-	None
Fil 1	Sining ng Pakikipagtalastasan	3	54	-	None
Math 1	College Algebra	3	54	-	None
IT 1	Information Technology (non-lab)	3	54	-	None
SocSci 1	Society and Culture with Family Planning	3	54	-	None
PE 1	Fundamentals of Physical Education	2	36	-	None
NSTP 1	Citizens' Welfare Training Service	3	54	-	None
	TOTAL UNITS	23	414		

FIRST YEAR - SECOND SEMESTER					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
Acctg 1	Fundamentals of Accounting, Part 1	6	98	10	None
Eng 2	Communication Skills, Part 2	3	54		Eng 1
Math 2	Mathematics of Investment	3	54	-	Math 1
NatSci 1	Biological Science (non-lab)	3	54	-	None
SocSci 2	Phil. History with Politics and Governance	3	54	-	None
PE 2	Folk, Classical and Contemporary Dances	2	36	-	PE 1
NSTP 2	Citizens' Welfare Training Service	3	54	-	NSTP 1
	TOTAL UNITS	23	404	10	

SECOND YEAR - FIRST SEMESTER					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
Acctg 2	Fundamentals of Accounting, Part 2	6	98	10	Acctgt 1
Eng 3	Speech Communication	3	54	-	Eng. 2
Fil 2	Pagbasa/Pagsulat sa Ibat-ibang Disiplina	3	54	-	Fil 1
Fin 1	Basic Finance	3	54	-	None
Mngt 1	Principles of Management and Organization	3	54	-	None
NatSci 2	Physical Science (non-lab)	3	54	-	None
GenPsy	General Psychology	3	54	-	None
PE 3	Individual/Dual Sports	2	36	-	PE 1
	TOTAL UNITS	26	458	10	

SECOND YEAR - SECOND SEMESTER					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
Hum 1	Art, Man and Society	3	54	-	None
Lit 1	Philippine Literature	3	54	-	Eng. 2
Math 3	Business Statistics w/ Comp. Application	3	50	4	Math 1
Mktg 1	Principles of Marketing	3	54	-	Mngt 1
Mngt 2	Human Behavior in Organization	3	54	-	Mngt 1
Philo 1	Intro. To Philo. with Logic & Critical Thinking	3	54	-	None
Rizal	Life and Works of Rizal	3	54	-	None
PE 4	Team Sports	2	36	-	PE 1
	TOTAL UNITS	23	410	4	

THIRD YEAR - FIRST SEMESTER					
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Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
Comp 1	Fund of Computer Software & Applications	3	10	44	IT 1
Eco 2	Microeconomics Theory & Practice	3	54	-	Eco 1
Math 5	Quantitative Techniques in Business	3	54	-	Math 3
Mngt 3	Recruitment and Selection	3	54	-	Mngt 2
Mngt 4	Administrative and Office Management	3	54	-	Mngt 2
Mngt 6	Compensation Administration	3	54	-	Mngt 2
Mngt	Elective	3	54	-	
	TOTAL UNITS	21	334	44	

THIRD YEAR - SECOND SEMESTER					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
BL 1	Law on Obligations and Contracts	3	54	-	Eng 3
Comp 2	Fund of Progrmg. & DBase Applications	3	10	44	Comp 1
Engl 4	Technical Writing in Business	3	54	-	Eng 2
Mngt 7	Production/Operations Management	3	54	-	Mngt 2, Math 5
Mngt 8	Labor Law and Legislation	3	54	-	Mngt 2
Mngt	Elective	3	54	-	
Res 1	Operations Research	3	54	-	Math 5
	TOTAL UNITS	21	334	44	

FOURTH YEAR - FIRST SEMESTER					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
BL 2	Law on Business Organization	3	54	-	BL 1
Mngt 10	Organizational Development	3	54	-	Mngt 2
Mngt 12	Labor Relations and Negotiation	3	54	-	Mngt 2
Mngt 13	Total Quality Management	3	54	-	Mngt 2
Mngt	Elective	3	54	-	
Mngt	Elective	3	54	-	
Tax 1	Income Taxation	3	54	-	Acctg 2
	TOTAL UNITS	21	378		

FOURTH YEAR - SECOND SEMESTER					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
BusPrac	Business Practicum	6	-	-	Senior Status*
Mngt 14	Training and Development	3	54	-	Mngt 2
Mngt 15	Strategic Human Resource Management	3	54	-	Mngt 2
Mngt 5	Good Governance & Corp Responsibility	3	54	-	Mngt. 1, BL 2
Mktg	Elective	3	54	-	
	TOTAL UNITS	18	216		

* At least 80% of the curriculum units earned

Electives					
Course No.	Description	Units	LEC.	LAB.	PRE-REQUISITE
Mngt 9	Entrepreneurial Management	3	54	-	Mngt 2
Mngt 11	Special Topics in Human Resource Mngrt.	3	54	-	Mngt 2
Mngt 16	Global/International Trade	3	54	-	Mngt 2
Mngt 17	Environmental Management	3	54	-	Mngt 1
Mktg 14	Marketing Management	3	54	-	Mngt 1, Mktg 1
Mktg 16	Franchising	3	54	-	Mktg 1